

MINUTES
CITY COUNCIL MEETING
DECEMBER 9, 2020

The meeting was called to order by Mayor Jacob Merculief at 1:44 PM. Councilmembers present were Victor Clarey, Dimitri Zacharof, Raymond Melovidov, Joseph Kozloff and Jason Bourdukofsky. Daniel Porath is traveling. A quorum was established.

CALL TO ORDER

Clmbr Bourdukofsky moved to approve the agenda, seconded by Clmbr Clarey. Motion carried by voice vote.

AGENDA
APPROVED

Clmbr Melovidov moved to approve the November 20, 2020 meeting minutes, seconded by Clmbr Clarey. There were no corrections; motion carried by voice vote.

NOVEMBER 20,
2020 MINUTES
APPROVED

There were no persons to address council.

PERSONS TO
ADDRESS
COUNCIL

Mgr Zavadil gave his report: Ravn is flying to St. Paul again, this is good for those traveling since this is a straight flight. Mgr Zavadil will be meeting with Trident to go over details of the January opilio season. If a fishing vessel is in any Harbor for longer than 72 hours they are required to have a COVID-19 test done. A-wing at POSS camp will be used to house Trident employees. The A wing will be closed off to the public at all times. A message will be sent out to the community to remind them to be around the Annex and the TDX duplexes. The Unified Command team met on Monday and discussed the CDC recommendation of a 10-day quarantine period. After much discussion and the limited resources in St. Paul it was decided to stay with the 14-day quarantine period. The Tribe is working on building a sleigh that will go through town and deliver presents and candy bags on Christmas eve.

CITY MANAGER
REPORT

Clerk Baker gave her report: Been busy getting ready for Christmas. The staff will put together the candy bags next week and prepare Santa to hand out the gifts and candy bags on Christmas eve. Mgr Zavadil and Clerk Baker continue to receive and review travel forms and update the quarantine list.

CITY CLERK
REPORT

Finance Director, Stephanie Mandregan gave her report: Continuing to spend down the Cares money. This has consumed a majority of the time in finance. Will be closing everything out before December 31st.

FINANCE
DIRECTOR
REPORT

PwDir Ed Paulus gave his report: The crew is working on different projects and will be finishing a couple of the projects soon. Motor pool is working on heavy equipment, there was some issues with the 325. Bulk fuel is working on closing up their books for the end of the year reporting.

PUBLIC WORKS
DIRECTOR
REPORT

Clmbr Melovidov moved to approve the Ordinance 20-07, 2020 Budget Amendment #2, Second Reading and Adoption, seconded by Clmbr Bourdukofsky. There have been no changes since the first reading. \$71,000.00 needs to be transferred from fund 102 to 321 to bring the fund back to the black. This will make the Best practices score increase and the City will be eligible for the grant to replace the lift stations at the ballfield and below the Tribal Government offices.

ORDINANCE
20-07, 2020
BUDGET
AMENDMENT #2,
SECOND RDG
AND ADOPTION

A roll call vote was held:

Ayes- Kozloff, Bourdukofsky, Zacharof, Melovidov, Clarey, Merculief.

No-0

Motion carried unanimously.

Clmbr Clarey moved to approve Ordinance 20-08, CY2021 Budget, First reading, seconded by Clmbr Bourdukofsky. Everything was reviewed during the budget workshop this morning. There were no changes.

A roll call vote was held:

Ayes-Melovidov, Clarey, Zacharof, Bourdukofsky, Kozloff, Mercurief.

No-0

Motion carried unanimously.

ORDINANCE
20-08, CY2021
BUDGET, FIRST
READING

Clmbr Melovidov moved to approve Resolution 20-18, CSP Wage Scale, seconded by Clmbr Clarey. The wage scale hasn't been updated since 2018 and the formulas were out of date. This new scale will make it easier to use in the future. Mgr Zavadil used samples from various organizations in Alaska including using information from the Department of Labor.

A roll call vote was held:

Ayes-Zacharof, Bourdukofsky, Clarey, Kozloff, Melovidov, Mercurief.

No-0

Motion carried unanimously.

RESOLUTION 20-
18 CSP WAGE
SCALE

Clmbr Bourdukofsky moved to approve Resolution 20-19, CY2021 COLA, seconded by Clmbr Clarey. The COLA was reflected in the proposed 2021 budget. The Federal COLA for CY2021 is an increase of 1.6%. Recommending that all City of Saint Paul employees that were employed in 2020 will receive a 2% COLA.

A roll call vote was held:

Ayes-Clarey, Kozloff, Melovidov, Bourdukofsky, Zacharof, Mercurief.

No-0

Motion carried unanimously.

RESOLUTION 20-
19, CY2021 COLA

Clmbr Bourdukofsky moved to approve Resolution 20-20, Sole Source Vehicle Purchase, seconded by Clmbr Melovidov. Would like to purchase up to three new vehicles in 2021 that would cost between \$50,000 and \$150,000 combined. By authorizing this resolution waives the competitive bidding process for each of the individual vehicle purchases and authorizes the City Manager to purchase the new vehicles from Alaska Sales and Service for the City in accordance with the approved CY2021 budget.

A roll call vote was held:

Ayes-Melovidov, Zacharof, Clarey, Kozloff, Bourdukofsky, Mercurief.

No-0

Motion carried unanimously.

RESOLUTION 20-
20, SOLE SOURCE
VEHICLE
PURCHASE

Clmbr Clarey moved to approve Resolution 20-21, Sole Source Engineering Services for VSW Grant, seconded by Clmbr Melovidov. The City of Saint Paul has received a grant from the Alaska Department of Environmental Conservation, Village Safe Water Program. Polarconsult Alaska, Inc prepared the Preliminary Engineering Report and Environmental Report for the project and is very familiar with the water and sewer system.

A roll call vote was held:

Ayes-Kozloff, Clarey, Zacharof, Melovidov, Bourdukofsky, Mercurief.

No-0

Motion carried unanimously.

RESOLUTION 20-
21, SOLE SOURCE
ENGINEERING
SERVICES

A break was held between 3:00 and 3:15.

Clmbr Bourdukofsky moved to approve Resolution 20-22, Sole Source Equipment Purchase, seconded by Clmbr Melovidov. The intent of the City to purchase a Caterpillar 309 Mini Excavator and accessories at the estimated price of \$169,657 and a Caterpillar 926M Loader, estimated price of \$201,125. The equipment will be purchased through

RESOLUTION 20-
22, SOLE SOURCE
EQUIPMENT
PURCHASE

NC Machinery.

A roll call vote was held:

Ayes-Bourdukofsky, Zacharof, Melovidov, Kozloff, Clarey, Mercurief.

No-0

Motion carried unanimously.

Cmbr Bourdukofsky moved to approve Resolution 20-23, Approval of Strategic Plan, seconded by Cmbr Clarey. City Council and staff have conducted strategic planning workshop on October 14, 2020 and completed a review and update to the City's strategic plan. City Council and staff have identified three (3) priority strategic goals of the strategic plan to enhance the community which are: People, Infrastructure, and Revenue

A roll call vote was held:

Ayes-Zacharof, Bourdukofsky, Melovidov, Clarey, Kozloff, Mercurief.

No-0

Motion carried unanimously.

RESOLUTION 20-23, APPROVAL OF STRATEGIC PLAN

Cmbr Bourdukofsky moved to approve Resolution 20-24, Purchase of Emergency Siren, seconded by Cmbr Melovidov. The United States Department of Homeland Security's Federal Emergency Management Agency Region 10 has approved funding for City of Saint Paul Emergency Siren Notification System. West Shore Services is the only authorized Federal Signal Installation Company in Alaska. The City will purchase and pay West Shore Services to install the Emergency Sirens, the total cost being over \$50,000.

A roll call vote was held:

Ayes-Kozloff, Bourdukofsky, Melovidov, Clarey, Zacharof, Mercurief.

No-0

Motion carried unanimously

RESOLUTION 20-24, PURCHASE OF EMERGENCY SIREN

The next meeting is scheduled for December 16, 2020.

NEXT MEETING

Cmbr Zacharof moved to adjourn, seconded by Cmbr Bourdukofsky. Motion carried by voice vote and the meeting was adjourned at 3:42 pm.

ADJOURNMENT

SUBMITTED BY:

APPROVED:

Monique Baker, City Clerk

Date